



Camp Caraway Winter Camp for Children-Info Letter

Dear Group Leaders,

Thank you for considering Winter Camp at Caraway Conference Center & Camps near Asheboro, NC! We are excited as we come together to learn to put on the full armor of God!

After reading this document, please feel free to ask any questions to mmoore@caraway.org; call or text: 336-521-9207. Please contact Danielle Page with any payment or registration questions: dpage@caraway.org or 336-793-2232.

Program: We are intentional to have fun through Growing Faith in Jesus, Developing Relationships, Building Skills, and Serving Others. This camp is for church children's groups of boys and girls who are in 3rd-6th grade with adult chaperones. There must be one gender specific chaperone (at least age 18) for every 6 children.

During activity times, your group will receive a riddle. The group will work together as a team to figure out which activity area to go to. Once there they will communicate as a team to accomplish a task/game/or activity. Points will be awarded for levels of completion of each activity. We will have awards for the top 3 groups at the end of the weekend. If your group is larger than 16, we may ask you to divide into 2 smaller groups. If this is needed, we will contact you.

Campers and chaperones will be encouraged to participate and do well in each activity. The level of participation is always the choice of the individual. We want you to be well informed. Please contact us with questions.

Theme: Armor Up! We will create a fun environment where we will use team games/activities to learn what the Bible teaches about using the armor of God to defend us from spiritual attacks. Our theme verse is Ephesians 6:10-11: "Finally, be strong in the Lord and in the strength of his might. ¹¹ Put on the whole armor of God, that you may be able to stand against the schemes of the devil."

To Do: As the church group leader, it is your job to ensure everyone gets the information that they need, forms are filled out online and to make sure you have camper medications when you arrive at camp. Please be sure that each parent receives a link to the parent information letter with packing list, that they have completed the online forms online, and they have listed any medications, vitamins or supplements during this process. We will NOT be able to administer camper medications if they are not listed by the legal guardian on the online forms. Find info letters here:

<https://campcaraway.org/programs/winter-camp/>

Arrival & Departure: Arrive as a group Saturday morning, January 13, 2024 at your assigned time between 10-11 am (we will assign times closer to the date). Departure: Camp will finish around 2:15 pm-ish on Monday, January 17, 2022. Please communicate to your student's parents about estimated times of arrival, etc.

Check-in: Park in the camp gravel parking lot near the Rye Staff House. See our interactive map here: <https://campcaraway.org/interactive-map/>. When you arrive please wait for a staff member to give you instructions. Your group will go through a brief health screening and temperature check while the



group leader goes into the Rye basement to check in the group. Bring all camper medications, vitamins, supplements with you to check in. Also bring the background check form with you to check in.

Our medical staff will properly store and administer all medications so that the chaperones can focus on engaging with kids and relaxing. To help reduce check in time, all medications should be in original packaging in a zip bag labeled with the child's full name, age, and church name. Please place medication zip bags in a grocery bag separated by males and females.

Chaperones: There must be one adult chaperone for every 6 students and they must be gender specific. They must be at least 18 years of age. I encourage you to choose mature Christian adults who are already active in your children's ministry. These adults need to be healthy enough to be able to walk around the rolling hills of our several hundred-acre campus. The chaperones have 4 main roles:

1. To engage with students and set a Christ like example as they care for them throughout the day.
2. Help transitions flow smoothly (such as helping campers wake up on time, attend all functions on time, finding their recreation area, and going to sleep on time, etc.).
3. Lead the campers in a morning quiet time devotion (we will provide booklets), and help debrief the day with you, the group leader by participating in a church group devotion/discussion each evening.
4. Help campers take care of their money, water bottle, coats, and other belongings. Many chaperones bring a small backpack to carry money, and other necessities. Remember that chaperones will have to fill out health history forms and waivers online also.

Vetting Chaperones: Your church or group must intentionally vet your adult chaperones using your church or group policies. We must take every measure of precaution to protect our children. At a minimum, we suggest this process includes a face-to-face interview with a church leader, at least 3 references, a background check, participation in child protection and other ministry training, and clear expectations for working with children.

Background Checks: One of these measures is **requiring a background check for every adult that attends as a chaperone and vehicle driver**. All adults must have a background check completed by the church. Please see the included background check letter and be sure you communicate this with each adult that will attend. The group leader will bring the completed background check form to check in signed by an authorized church leader.

The below resources are from companies I have personally used and trust for you to consider: <https://ministrysafe.com/> and <https://www.d2l.org/>. You can also contact Cheryl Markland who is the Children's Ministry Consultant through The BSCNC for more support with child protection training: cmarkland@ncbaptist.org.

Chaperone Cell Phones: Students may not have electronics. Chaperones may have cell phones as long as they do not distract from the program. Their cell phones are to be silenced or muted. The church group leaders should make the decision if a child is to be allowed to call home or not. In many cases, calling home increases their anxiety. If a chaperone needs to use their phone, they need to ensure that



they are not being a distraction and that they move to an area away from where campers are enjoying their experience. If a parent needs to be contacted for an emergent or urgent reason, please communicate this with the camp leadership so that we may assist as needed.

Sleeping Arrangements: Our cabins have twin-sized bunk beds with heat/air conditioning. Most cabins will hold about 14-16 people. We will work with you to have your group in cabins near each other. Your group may share a cabin living space with another same gender group depending on numbers.

Special Food Needs: At Camp Caraway, we take food allergies very seriously. Our chef and kitchen staff accommodate and provide alternative meal options as much as possible. We can typically work around most allergies including gluten, dairy, soy, nuts, egg, and corn. It is important to note that our facility is NOT a nut free, dairy free, soy-free, egg-free environment. Although our staff prepares our special diet meals on a separate counter and appliances in the kitchen, we do not have a dedicated kitchen for these meals.

If you have any questions or concerns on whether we can accommodate your dietary needs, please call our office during office hours from 9am - 5pm or by email to our Director of Food Service at cpowell@caraway.org. Please make sure to communicate all allergies on your health form and call our office with more details if needed. If we cannot provide your full dietary needs, we invite all of our guests to bring their own supply of snacks and personal meal supplements and offer a small amount of space to store refrigerated items in the Dining Hall area.

Safety & First Aid: Our staff are trained thoroughly to do their jobs well. Most staff are trained in FirstAid and CPR. There are basic first aid kits in most buildings. We will have a Registered Nurse on call if needed. Our trained staff or nurse will be responsible for camper medication administration and will be available to assist during injuries or emergencies. We ask that you not give your campers medication. We provide most common over the counter medications at no cost to you and the Nurse or an administrator will follow our medical protocol about administering medications to campers. If a camper parent needs to be contacted, we will make sure the church leader is communicated to also.

Location & Address: Camp Caraway is located in Randolph County, North Carolina about 8 miles west of Asheboro in the community of Sophia. Caraway Conference Center and Camp address: 4756 Caraway Mountain Road Sophia, NC 27350.

Questions: We will communicate any changes to you. If you need anything, please ask. We are praying for God to use this program, our staff, and your chaperones to create a fun Kingdom focused camp as we come together to learn how to Armor Up!

Together is better,

Mark Moore
Children's Program Director
Caraway Conference Center and Camps
mmoore@caraway.org
Call or text: 336.521.9207



Camp Caraway Medieval Challenge

Sample Schedule (Subject to Change)

Saturday:
10:00 – 10:45 AM Check-In at the Rye House Basement
11:00 - Move into cabins & create team name and shield
12:00 PM – Lunch in Davis Dining Hall
1:00 – Opening Program at Jackson Hall
2:00 – 5:00 – Knight Tournament 1
5:30- Dinner
6:30 – Worship in Jackson Hall
7:30 – Church debrief and Free Time
8:30 PM – Optional Evening Activity
9:30 - Get Ready for Bed
10:30 – LIGHTS OUT
Sunday
7:00 AM - Wake up and prepare for day
8:00 AM - Breakfast in Camp Dining Hall
8:40 AM – Team quiet time
9:00 AM – Worship in Jackson Hall
10:00 – 12:00 PM- Knight Tournament 2
12:00 PM- Lunch
1:00 – 2:00 PM – Free/rest time
2:00 – 5:00 PM – Knight Tournament 3
5:30 PM - Dinner
6:30 PM – Worship in Jackson Hall
7:30 PM – Church group debrief, free time, & snack time!
9:30 - Prepare for bed



Monday:
7:00 AM - Wake up and Pack up Cabin
8:00 AM - Breakfast in Camp Dining Hall
8:40 AM – Team Quiet Time
9:00 AM - Worship in Jackson Hall
10:00 – 12:00 Final Knight Tournament 4
12:00 PM - Lunch
1:00 PM - Closing Program and Medal Ceremony
2:00 PM – Pack up. See you this summer!



Camp Caraway Background Check Policy

To: Churches providing volunteers for events for children, youth or developmentally challenged adults
From: Baptist State Convention of North Carolina (BSCNC)
Date: All 2023-24 camps and conferences

Background checks on all adults – anyone under age 18 cannot be a volunteer from a church or chaperoning a group - who will be chaperoning, participating in group activities or accompanying children, youth or developmentally challenged adults from your church to BSCNC events are a necessary part of protecting them and your church. The Baptist State Convention believes that you, as a church, need to know that you are doing everything you can to protect the children, youth and developmentally challenged adults of your church and the assets of your church. It is our hope that you have already put in place a policy that requires background checks for anyone working with children from cradle roll up to those who have reached age 18 and developmentally challenged adults.

The Baptist State Convention must have a form from your church on adults who are attending or working at such events. We have formatted a sheet below on which you can list people who have had background checks and are cleared to work or chaperone. It will be the responsibility of your church to complete back ground checks on all adults going with your group at least one week prior to departure. Any adult from your church working or chaperoning children, youth or developmentally challenged adults whose name is missing from this sheet will not be allowed to stay on the premises where the event is held or to work with the event in any capacity. This must be done for the protection of all attendees, your church and the BSCNC!! Your church can choose any background company that you like. At the BSCNC, we use First Point Screening Resources in Greensboro, N.C. We encourage you to consider using First Point.

FirstPoint needs time to set up your account and complete the background screening reports. Please contact them to set up your new account a minimum of 30 days before your volunteers leave for camp. For those who routinely drive to such events, you should consider including a driving record check – that would be an additional expense.

Contact First Point Screening Resources: <https://www.firstpointscreening.com/> info@firstpointresources.com; 1-877-4BK-GRND.

Thank you for your cooperation.

The names of all adults attending this camp must appear on the form to be presented to Registration when your group arrives at the site of the event. **Otherwise, the adults who accompany your church group will not be allowed to remain on campus!**



Form to be taken to Camp Caraway and given to Check in Desk

The following people from _____ located at _____

(Street Address)

(City and State)

have been cleared by background checks -performed by a professional company - to accompany, chaperone, work

with children, youth, or developmentally challenged adults at _____ during the week of _____.

Any person who is found to have criminal convictions related to sexual offenses shall in no case

be permitted to serve in any capacity at BSCNC events.

<u>Name of Adult</u>	<u>Indicate what person is doing such as chaperoneing, driving, working with Bible studies, working with activities, etc.</u>

Use more than one sheet if necessary.

Certified by signature of pastor of the church, chairman of deacons, head of personnel committee or other church staff or member.

Position in church: _____

Printed name: _____

Signature; _____ Date: _____